

Details of Familiarization Programmes imparted to Independent Directors

In order to familiarise the independent directors with their roles, rights, responsibilities, business model, nature of the industry in which the Company operates, etc., the Company has conducted various familiarization programmes. As part of Familiarization Programme, various presentations were made to the directors highlighting the in-depth insight into the Company's Strategy, Performance, Details of Products, Business Model, Operations, Markets/ Customers, Organization Structure, Finance, Technology, Quality, Facilities and Risk Management and other relevant areas related to the Company.

Independent Directors are provided with necessary documents/ brochures and internal policies to enable them to familiarize with the Company's policies and practices, role and responsibilities of Independent Directors. As a part of induction programme, newly appointed directors are taken to various Divisions/ Production Units/ Complexesto familiarize them with the products, production process, technology and facilities available there and so as to enable them to contribute significantly to the Company.

The details of the familiarization program are given below:

Sl. No.	Name of Independent Director	No. of Programme attended during the financial year		No. of Programme attended on cumulative basis during the financial year		No. of Hours spent in Programmes during the financial year		No. of Hours spent in Programmes on cumulative basis during the financial	
		2016-17	2017-18	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18
1	Ms.Dipali Khanna	1	--	1	--	2 full days	--	2 full days	--
2	Shri Arun Kumar Sinha	--	1	--	1	--	2 full days	--	2 full days